

Intergenerational Schools
Board of Directors Regular Meeting
 Held Jointly with TIS, LIS & NWIS
 Tuesday, November 19, 2019
 Lakeshore Intergenerational School



THE
Intergenerational
 S C H O O L S
 A COMMUNITY OF LIFELONG LEARNERS

Board Attendance:	NWIS	TIS	LIS
Mark Saffran	Present	Present	Present
Erika Adlakha		Absent	
Lynn Carpenter	Present		Present
Mark Charvat	Absent		
Jonathan Holody			Present
Stacy Miller			Present
Bob Nicolay		Present	
Mark Olson			Absent
Sarah Trimble	Present		
Lee Trotter		Present	
Molly Wimbiscus	Present	Present	Present
	4/5	4/5	5/6

Staff:	Organization
Brooke King	Executive Director, IGS
Molly Toussant	Director of Education, IGS
Sarah Alonso	Director of Network Operations, IGS
Rachel Hanni	Director of Operations, LIS
Shawn Hallowell	Principal, LIS
April Maimone	Principal, NWIS
Kristen Miracle	Assistant, Principal, LIS
Amy Casico	Project Manager, IGS
Guests:	Organization
Dr. Jeff Jaroscak	ESCLEW, TIS Sponsor
Matt Rado	CMSD, NWIS Sponsor
Maureen Businger	ODE, LIS Sponsor
Doug Mangen	Treasurer
Nicole Collins	Advancement Director, IGCle

Meeting was officially called to order at 6:10pm by Mark Saffran, Board Chair.

1. Public Comment

- a. Ms. Hanni, Director of Operations for LIS, announced that LIS has formed both a basketball team and cheer squad for the 19/20 school year. Six of the LIS teachers/staff have volunteered to coach.

2. Partner Message

Jaroscak/Rado/Businger

- a. Ms. Businger (ODE) reported out to the board about upcoming data training as well as the Sponsor Evaluation Reports that were recently released. ODE was rated effective.
- b. Mr. Rado (CMSD) reported that CMSD has also been rated effective. He announced that the CMSD board is voting on strategic issues and that all of the information regarding these issues are up on their website. Nicolas D'Amico will be coming to the January board meeting to discuss Value Add.
- c. Dr. Jaroscak (ESCLEW) conducted a site visit at the school on October 23. At that site visit he and the Principal, Ms. Kruger; had a general discussion about the academic outcomes of the school. She provided Dr. Jaroscak with the results of the initial benchmark assessment. These results will be used as the basis for monitoring the school's progress towards its performance goals. In addition, he and Ms. Kruger talked about school climate, with particular attention to the PBIS programming. Ms. Kruger provided data concerning positive behavior reports and discipline incidents. They both also looked the data surrounding suspensions and emergency removals. Dr. Jaroscak verified that the school has contacted constituents with the Local Report Card results and that a link to the LRC is contained on the school website. Finally, Dr. Jaroscak conducted two classroom observations.

Also, as part of the site visit Dr. Jaroscak and Ms. Kruger reviewed the results of the Technical Assistance Needs Assessment, where school directors were asked to inform ESCLEW as to how we can best assist the school. In addition to having Suzy Short from ESCLEW conduct a professional development session on Depth of Knowledge and assessment literacy, Ms. Kruger expressed an interest in the work of Hattie regarding the effect sizes of various school level and classroom level practices. Dr. Jaroscak provided her with a survey entitled Collective Efficacy Survey that can serve as a baseline for TIS teachers and staff. ESCLEW is proud to announce that we have earned a rating of Exemplary from the Ohio Department of Education. A financial conference call was held between the school's treasurer and ESCLEW's Financial Oversight Specialist. The results of that call were emailed to each board member. If anyone has any questions about that call, please direct them to your treasurer. All board members should have received an email newsletter from ESCLEW earlier this month. In addition to various compliance reminders, the update also covers a new requirement that schools complete the Decision Framework as part of the CCIP process. Finally, all board members should have received TIS' Annual Performance Report. It summarizes the school's performance across state accountability targets and performance against locally determined goals.

3. Consent Agenda (all requiring action)

Mark Saffran

- a. **October 30, 2019 Board Minutes**
- b. **TIS/NWIS/LIS**
 - i. **Truancy Policy update**
- c. **TIS ONLY Comprehensive Plan Approval for Sponsor**
- d. **HB21 Verification**
- e. **TIS/NWIS ONLY Personnel Actions**
- f. **NWIS Renewal of Emergency Operations Plan**
- g. **Out of State Travel to Job Fair**

Motion to approve Consent Agenda items:

LIS: Motion by Jonathan Holody; Seconded by Stacy Miller **Motion passes unanimously**

TIS: Motion by Lee Trotter; Seconded by Bob Nicolay **Motion passes unanimously**

NWIS: Motion by Lynn Carpenter; Seconded by Molly Wimbiscus **Motion passes unanimously**

4. Finance

Doug Mangen/Brooke King

- a. Mr. Mangen reported out that the new state money is in the October projections. There is still a bit of a deficit at Lakeshore and TIS-East with a slight surplus at Near West this year. Mr. Mangen went over the data dashboard in his report.
- b. Ms. King spoke about the current Intergenerational Cleveland Agreement with the schools and how that relates to the schools' finances. Ms. King will be asking to create a task force to form a new Agreement that will be presented to the boards at the January board meeting and will be in effect for three years.
- c. Ms. King also announced that we have been in talks with several brokers on new insurance for 2020. There was much discussion on who the schools should sign with and the process of how the decision will be made.

Motion to approve October Financials

LIS: Motion by Sarah Trimble; Seconded by Lynn Carpenter **Motion passes unanimously**

TIS: Motion by Lee Trotter; Seconded by Bob Nicolay **Motion passes unanimously**

NWIS: Motion by Sarah Trimble; Seconded by Lynn Carpenter **Motion passes unanimously**

Motion to approve Medical Insurance Agreement

LIS: Motion by Mark Olson; Seconded by Jonathan Holody **Motion passes unanimously**

TIS: Motion by Lee Trotter; Seconded by Bob Nicolay **Motion passes unanimously**

NWIS: Motion by Sarah Trimble; Seconded by Lynn Carpenter **Motion passes unanimously**

5. Education and Enrollment

Molly Toussant

- a. Ms. Toussant reviewed the updated Enrollment Policy with the board. A discussion occurred around Proof of Residence and what is acceptable and if it effects enrollment. Ms. Toussant answered the board's questions and assured everyone that proof of residence does not affect the ability to enroll a student in any one of the schools.

Motion to approve Revised Enrollment Policy

LIS: Motion by Jonathan Holody; Seconded by Lynn Carpenter **Motion passes unanimously**

TIS: Motion by Bob Nicolay; Seconded by Lee Trotter **Motion passes unanimously**

NWIS: Motion by Molly Wimbiscus; Seconded by Sarah Trimble **Motion passes unanimously**

- b. Enrollment numbers for 2020-2021 school year.

Motion to approve Enrollment Numbers for 2020-2021

LIS: Motion by Stacy Miller; Seconded by Jonathan Holody **Motion passes unanimously**

TIS: Motion by Lee Trotter; Seconded by Molly Wimbiscus **Motion passes unanimously**

NWIS: Motion by Sarah Trimble; Seconded by Lynn Carpenter **Motion passes unanimously**

- c. Ms. Toussant then presented data on all of the school's current test scores and explained the dip in scores. She requested for the board an investment in reading curriculum, tools for better data collection, and professional development for teachers and staff. Board members asked Ms. Toussant about the possibility in purchasing test prep software that could assist the students with the State tests. Ms. Toussant explained to the board that while that type of software could be helpful, we never know when the State will change the test and we should focus on basics.
- d. Ms. Toussant asked the board members to allow her to enter into an MOU with The National Teachers College (TNTC). She explained what the program was about and that it would be housed at TIS-East. There would be no cost to the school and all TNTC would need is a room in the school.
Some board members had questions as to why the other two schools were not considered. The main reason was due to space constraints.

Motion to allow Molly Toussant to enter into a Memorandum of Understanding with The National Teachers College.

TIS: Motion by Bob Nicolay; Seconded by Lee Trotter **Motion passes unanimously**

- e. Diversity Training will take place for all teachers at each of the schools on January 6, 2020. Ms. Toussant invited all of the board members to attend this training. The board will also be having Diversity Training in the upcoming months.

- f. The Cleveland State Report was passed out to the board. All three of the Intergenerational Schools were in the top 30 public school in Northeast Ohio.

6. Governance

Sarah Trimble

- a. Ms. Trimble reminded the board members that she is currently accepting nominations for the Board Chair
- b. Ms. Trimble reminded the board members of the agreed upon board composition from last month and that this month was when the members would vote the board members on to the school boards.

Motion to approve Nominations to all 3 School Boards

LIS: Motion by Stacy Miller; Seconded by Lynn Carpenter **Motion passes unanimously**

TIS: Motion by Bob Nicolay; Seconded by Molly Wimbiscus **Motion passes unanimously**

NWIS: Motion by Sarah Trimble; Seconded by Lynn Carpenter **Motion passes unanimously**

- c. Ms. Trimble announced the nominations for Vice Chairs and Secretary for the boards. The nominations for Vice Chair 1-Sarah Trimble, Vice Chair 2-Lynn Carpenter, and Secretary-Erica Adlakha.

Motion to approve Officer Nominations for Each School

LIS: Motion by Stacy Miller; Seconded by Molly Wimbiscus **Motion passes unanimously**

TIS: Motion by Bob Nicolay; Seconded by Molly Wimbiscus **Motion passes unanimously**

NWIS: Motion by Sarah Trimble; Seconded by Lynn Carpenter **Motion passes unanimously**

- d. The board Diversity and Inclusion training is still in the works. The governance advisory council is still being determine the best consulting firm to conduct this training. The council will have a proposal by January.
- e. Ms. Trimble reminded the board that they all received a pledge form and to please fill it out before they leave the meeting. As well, they all receive a Conflict of Interest Form for the boards they were just nominated to and that those should be filled out before they leave.

7. Annual Fund and Other Fundraising

Brooke King/Nicole Collins

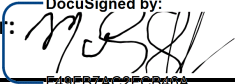
- a. Ms. King reviewed the fundraising dashboard with the board which compared the numbers from last year to where we currently are this year.
- b. Ms. Collins explained her fundraising plan for Giving Tuesday.

Meeting adjourned at 8:17 pm

Next Regular Board Meeting Scheduled
Wednesday, January 29, 2019
The Intergenerational School at 6pm.

Minutes prepared by Sarah Alonso, Director of Network Operations:

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Sarah Alonso
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Signed by Mark Saffran Board Chair:  DocuSigned by:
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