



Job Title: Paraprofessional
School/Entity: Lakeshore
Status: Full-time, Salary, School-Year
Reports to: Principal

Summary: Intergenerational Schools (IG Schools) are one of Cleveland's highest rated network of public charter schools. Our mission is to connect, create, and guide a multigenerational community of lifelong learners and spirited citizens as we strive for academic excellence. As we continue to grow we are looking for people who are excited about what we are doing in Cleveland. Lakeshore Intergenerational is located in the Collinwood neighborhood on the east side of Cleveland and serves K-8 students.

ESSENTIAL DUTIES & RESPONSIBILITIES

- Supporting teachers in their daily responsibilities (i.e. regular education classrooms in instruction, instructional materials, student records and classroom environment)
- Assists with the pre and post assessments of classroom children
- Maintains classroom routines and standards as established by the teacher
- Prepares instructional materials before and after class sessions
- Establishes and maintains standards of pupil behavior needed to provide a productive classroom environment
- Communicates with parents and other concerned individuals on pupil progress
- Sit with the children during the meal periods to assist students with the serving and clean-up of the meal
- Works with small groups of students or 1:1 to reinforce academic or social-emotional skills
- Works under the direction of classroom teachers and intervention specialists.
- Maintains positive relationship with parents and students.
- Tutors individuals that need extra instruction
- Works with boundaries established by the teacher for discussing student's academic and behavioral issues with parents
- Other duties as assigned by School Leaders

EDUCATION & EXPERIENCE

- High school diploma or GED required
- Paraprofessionals must meet one of the following to be Highly Qualified: Associates Degree or a minimum of 48 semester hours or 72 quarter hours or successfully passing the Para Pro Assessment.
- Possess or be eligible for an Ohio Educational Aide Permit required.
- A minimum of two years' successful experience working with children preferred.

SKILLS & ABILITIES

- Strong interpersonal skills
- Genuine interest in children/youth
- Excellent written and oral communications
- Desire to serve the school and community

To Apply, Complete online application at www.intergenerationschools.org/jobs

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